

PREPARATION OF DOCUMENTS AND CERTIFICATES		
	SERVICES	PRICE - LIST
3.1.	Provision of transfer confirmations (S.W.I.F.T. copies) at the Bank or by fax	
3.1.1.	Provision of S.W.I.F.T. copy by Customer's request (standard rate)	10,00 EUR / for copy
3.1.2.	Provision of unlimited number of S.W.I.F.T. copies	100,00 EUR/per month
3.2.	Issue of the copy of the confirmed payment on the Customer request	
3.2.1.	On the day of the transfer confirmation	2,00 EUR
3.2.2.	For period from 2 days to 1 month	3,00 EUR
3.2.3.	For period above 1 month	20,00 EUR
3.3.	Preparation and issue of letters of reference	
3.3.1.	Information about the availability of an account in the bank and its balance	
3.3.1.1.	<i>Preparation of certificate during 2 working days</i>	35,00 EUR
3.3.1.2.	<i>Express preparation of certificate (during 1 working day if a request is submitted until 12:00)</i>	50,00 EUR
3.3.2.	Another type of inquiry on request	
3.3.2.1.	<i>Preparation of certificate during 2 working days</i>	45,00 EUR
3.3.2.2.	<i>Express preparation of certificate (during 1 working day if a request is submitted until 12:00)</i>	60,00 EUR
3.3.3.	Bank reference upon termination of business relationship with the customer	100,00 EUR
3.3.4.	Providing comprehensive information about the Customer to the	45,00 EUR
3.3.5.	Recommendation letter	30,00 EUR
3.3.6.	Nonstandard inquiry ¹	information in the Bank
3.3.7.	Additional fee for issuance of a bank reference in the Russian or English language	10,00 EUR
3.4.	Modification of account data (due to changes in legal documents)	
3.4.1.	Registration of power of attorney	20,00 EUR
3.5.	Correspondence fee	
3.5.1.	Posting by courier	15,00 EUR + courier fee
3.5.2.	Registered letter ²	10,00 EUR
	¹ When issuing an inquiry, which comprises comprehensive information for which there is a separate rate, the value of inquiry is defined as the sum of different fees	
	² Plus real expenses according to existing LR communication tariffs	